

The **Europe's Rail Joint Undertaking (EU-RAIL)**, based in Brussels, Belgium
is looking for a

**Chief Stakeholder Relations and Dissemination
(Temporary Agent, Grade AD 5)**

Please send us your application no later than **12/04/2022 at 23:59 (Central European Time/ Brussels time)**, following the instructions in the **ANNEX**.

The purpose of this call is to fill in one vacant post and establish a reserve list.

1. About EU-RAIL

The Europe's Rail Joint Undertaking (EU-RAIL) is a public-private partnership between the European Union and the rail sector, established by Council Regulation (EU)2021/2085 of 19/11/2021. The EU-RAIL, located in Brussels, is responsible for implementing the EU-RAIL Research and Innovation Programme, funded jointly by the Union and Industry Members of the Rail Sector, with a view to contributing to the European Union's Policy priorities and more specifically the Sustainable and Smart Mobility Strategy of December 2020.

EU-RAIL is the legal and universal successor of Shift2Rail Joint Undertaking (S2R JU) in respect of all contracts, including employment contracts and grant agreements, liabilities and acquired property of the S2R JU. The EU-RAIL Programme will last until end of 2031.

For further information, please consult the following website: <https://rail-research.europa.eu>

2. Job Description

To achieve such ambitious Programme, EU-RAIL offers the opportunity to join its professional team and make a difference in achieving a European smart and sustainable mobility and transport, via mission-oriented rail research and innovation.

The **Chief Stakeholder Relations and Dissemination** will be in charge of the relationship with the European rail stakeholders, institutional, representative of the sector but also final users with the objective to keep high on the agenda the contribution of research and innovation to rail impactful transformation, promoting and disseminating the Programme and its results.

The **Chief Stakeholder Relations and Dissemination** reports to the Executive Director and is responsible for the following activities:

- Establish and maintain constructive relations with the European Commission and the other EU-RAIL Founding Members in relation to the communication and dissemination of the Programme results;
- Establish and maintain constructive relations with the European rail stakeholders at institutional levels – European Parliament and its committees, Council (MS representatives, working parties, etc.), the European Committee of the Regions and the European Economic and Social Committee - and at sector level - European rail and other relevant associations;
- Identify and manage the stakeholder mapping and ensure audit trail of stakeholder engagement is maintained ;
- Establish and maintain campaigns to reach - up to - the final users of railway to inform them on the progress of rail R&I and future services and products;
- Develop, update and manage the JU's Communication Strategy covering both external and internal communication and dissemination to ensure a sound basis for the necessary underpinning activities;
- Identify the communication and dissemination events (e.g. info-days, conferences, exhibitions, hearings, interviews, publications, articles etc.), define their objectives and content and supervise the work of the contractor(s) to deliver them;

- Supervise and manage communication and dissemination external service providers;
- Ensure that the content of the EU-RAIL website and other social medias is kept up-to-date by the relevant contractor(s);
- Ensure the communication and dissemination activities are performed by the different projects under EU-RAIL coordination in close cooperation with the Programme Team;
- Take on additional tasks as required in the interest of the service.

The successful candidate may be required to execute other tasks and activities as necessary according to the evolution and development of the EU-RAIL's structure or activities.

3. Eligibility criteria

Candidates will be considered for the selection phase on the basis of the following criteria to be fulfilled by the closing date for applications.

3.1. General conditions

- be a national of a member state of the European Union;
- enjoy his/ her full rights as a citizen¹;
- have fulfilled any obligations imposed by the applicable laws concerning military service;
- be physically fit to perform the duties linked to the post²;
- meet the character requirements for the duties involved;
- have a thorough knowledge of one of the official EU languages and a satisfactory knowledge (at least B2 level) of another of these languages to the extent necessary for the performance of their duties.

3.2. Education

- Have a level of education³ which corresponds to completed university studies of at least three (3) years attested by a diploma;

In case you do not fulfil all the eligibility criteria, your application will not be taken into consideration. Eligibility criteria must be fulfilled by the deadline for applications, and maintained throughout the selection procedure and appointment.

4. Selection criteria

Candidates selected based on the above eligibility criteria will then be evaluated according to the following selection criteria:

4.1. Essential qualifications and experience

- At least 5 years of professional experience acquired in positions involving tasks similar to those described in the job description;
- Proven experience in managing stakeholder relations and dissemination of complex programme results such as in the frame of aviation, defense & security, space beyond rail etc.;
- Excellent command of both written and spoken English, as this is the working language of the EU-RAIL;

4.2. Advantageous qualifications and experience

- Working experience in a field related to the duties in an international and multicultural environment, preferably within a European Institution or body;
- Good knowledge of the EU institutional set-up and decision-making process;

4.3. Behavioural competences

- Motivation - open and positive attitude;
- Excellent inter-personal and networking skills;
- Excellent planning and organizational skills and ability to define priorities;
- Ability to work under pressure and respect deadlines;
- Sense of initiative and team spirit.

In order to be evaluated in the best possible way, candidates are invited to be as detailed and as clear as possible when describing their professional experience, specific skills and competences in their application form.

5. Appointment and reserve list

The Executive Director of the Joint Undertaking will select the successful candidate and offer the post. A binding commitment can only be made after the verification of all conditions and will take the form of a contract signed by the Executive Director.

The reserve list will be used in order to fill vacant positions within EU-RAIL.

Candidates should note that inclusion on the reserve list does not guarantee recruitment. Recruitment will be based on availability of posts and budget.

The reserve list for this post will be valid until **31 December 2023** and may be extended at the discretion of the Appointing Authority of EU-RAIL.

6. Conditions of employment

The place of employment will be **Brussels**, where the Joint Undertaking premises are located.

The successful candidate will be recruited as a **Temporary Agent AD5**, pursuant to Article 2(f) of the Conditions of Employment of Other Servants of the European Communities, for a period of five (5) years. After an evaluation of the job holder's performance, and subject to budget availability, the term of office may be extended. The period of engagement will not in any case exceed the lifetime of EU-RAIL.

Candidates should note the requirement under the Conditions of Employment of Other Servants for all new staff to complete successfully a probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including expatriation or family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants available at the following address:

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:1962R0031:20140101:EN:PDF>

Salaries are exempted from national tax, instead a Community tax at source is paid.

Important Note

Candidates are kindly advised to read the [ANNEX](#) that represents an integral part of this vacancy and provides information on how to complete the application, the steps of the selection process and appeal procedures.

- 1. Prior to the appointment, the successful candidate will be asked to provide a certificate of good conduct, confirming the absence of any criminal record.*
- 2. Prior to the appointment, the successful candidate shall be medically examined by one of the European Institutions' medical officers in order that EU-RAIL may be satisfied that he/she fulfils the requirement of article 28 (e) of the Staff Regulations of the Officials of the European Communities.*
- 3. Only qualifications issued by EU Member State authorities and qualifications recognised as equivalent by the relevant EU Member State authorities will be accepted. Any academic qualification mentioned in the application form shall be duly supported by evidence (original or certified copies of*

e.g. diplomas, certification, etc.). In instances where diplomas are obtained from a non-EU Member State, EU-RAIL may request the candidate to provide a relevant document of comparability issued by a recognised authority.

